

DRAFT

STANSTED AIRPORT CONSULTATIVE COMMITTEE

**MINUTES OF THE MEETING HELD ON 27 JUNE 2018
AT THE AEROZONE, STANSTED AIRPORT**

ATTENDANCE

Chairman – Shena Winning*

Users of Airport

Freight interests (1) – David Leigh

Passenger airline companies (2) Chris Hughes

Business passengers (1) - Peter Odrich*

**Passengers with (or with an interest in) restricted mobility - (1)
Peter Lainson**

Non Business passengers (1) Julie Jones

Local authorities

Braintree District Council (1) – Hylton Johnson*

East Hertfordshire District Council (1) – Gary Jones

Epping Forest District Council (1) - Mary Sartin

Essex County Council (1) – Simon Walsh*

Harlow District Council (1) – Danny Purton

Hertfordshire County Council (1) – Graham McAndrew*

Uttlesford District Council (1) - Keith Artus*

Organisations with a locality interest

Environmental interests (1) –

**Hertfordshire Association of Local and Parish Councils -
Angela Alder ***

Stop Stansted Expansion (1) - Brian Ross*

Commerce and Business interests (1) – Haydon Yates

Tourism interests (1) –

Surface transport interests (1) – Rufus Barnes*

**Uttlesford Association of Local Councils (1) - Jackie Cheetham*
(* present)**

Also present at the meeting

Frank Evans - Secretary and Technical Adviser to STACC*

Representing Stansted Airport Limited (STAL)

Brad Miller - Chief Operating Officer*(Deputising for Ken O’Toole)

Neil Robinson - Corporate Responsibility Director*

Chris Wiggan - Head of External Affairs*

John Twigg - MAG*

Alistair Andrew - MAG*

1. Apologies for Absence and Deputising Attenders

Members

Peter Lainson, Julie Jones, Danny Purton, Gary Jones, Haydon Yates, David Leigh and Mary Sartin. The Chairman informed the Committee that Mary Sartin had advised of her intention to stand down as representative for Epping Forest District Council. (Councillor Stalker would be the future EPDC representative.) The Chairman expressed the Committee’s appreciation for the long and valuable service that Mary Sartin had given to STACC over the years.

Observers

Ken O’Toole

Ian Greene (Department for Transport)

ANNUAL MEETING

2. Election of Committee Chairman

The Committee **AGREED** that Shena Winning should be re-elected as Chairman for 2018/19.

3. Election of Working Group Chairmen

User Experience Group

It was **AGREED** that Rufus Barnes (proposed by Peter Odrich and seconded by Peter Lainson) should continue as UEG Chairman for 2018/19. Rufus Barnes then advised Members of his intention to stand down from the Committee with effect from the 2018/19 Annual Meeting.

b. Environmental Issues Group

It was **AGREED** that Keith Artus (proposed by Hylton Johnson and seconded by Graham McAndrew) should continue as EIG Chairman for 2018/19.

c. Corporate Affairs Group

It was **AGREED** that the STACC Chairman should continue to chair this Group.

4. Appointment of Working Group members

Members **NOTED and APPROVED** the report from the Chairman proposing that the composition of the Working Groups should remain unchanged for 2018/19.

5. Representation on Outside Bodies

a. Stansted Transport Forum

It was **AGREED** that the UEG Chairman and, where appropriate, the Secretary and Technical Adviser should continue to represent STACC on this Forum.

b. NTKWG

It was **AGREED** that the Committee should continue to be represented on this Group by Keith Artus, the Secretary and Technical Adviser, and adviser Steve Bailes.

c. ANMAC and other aviation related Government Groups

It was **AGREED** that the Secretary and Technical Adviser should continue to represent the Committee on ANMAC and other aviation related Government and Civil Aviation Authority Groups.

d. Stansted Airport Community Trust

Members thanked Mary Sartin for her valuable work in representing the Committee on this Trust. It was **AGREED** that Brian Ross would be the Committee's future representative on the Trust. Simon Walsh advised that he was a member of the Trust representing Braintree District Council.

6. Past Year

The Committee **NOTED and APPROVED** is invited to consider a report from the Secretary and Technical Adviser on the activities of the Committee during 2017/2018.

7. 2018/2019 STACC Budget

The Committee **NOTED** the budget report from the Chairman and **APPROVED** the 2018/19 STACC Budget.

8. Conflicts of Interest

The Committee **NOTED** a report by the Secretary and Technical Adviser on conflicts of interest. The issue of Members' conflicts of interest had been raised through a public question at an earlier STACC meeting and it had been agreed that the issue should be discussed at the Annual Meeting. The Secretary and Technical Adviser had therefore asked Members to provide details of any such interests and their responses had been recorded in the report which included the fact that the Chairman, the Secretary and Technical Adviser, the EIG and UEG Chairmen received annual fees from the airport albeit through a separate account administered by the Committee. In discussion two issues were raised: that the note on annual fees should include the names in addition to the post holder titles. Secondly a number of Members benefitted - as local residents - from discounting arrangements for the use of the Express Set Down facility. These should be included on the list of conflicts of interest. It was **AGREED** that the paper should be amended to reflect these points. The Chairman further proposed that details of conflicts of interest should form an annual report to the Committee. This was **AGREED**.

QUARTERLY MEETING

9. Public Question Time

Two Questions have been received - one outside the 7 day deadline which had been declined in accordance with the Committee's Constitution. The other was being handled direct between MAG and the individual. However both Questions related to the land compensation issue which was a separate agenda item (Item 13).

10. Minutes

It was **AGREED** that item 8 should be expanded to clarify the various Government policy announcements. Subject to this amendment The Committee **APPROVED** as a correct record the draft Minutes of the Committee meeting held on April 25 2018.

11. Matters Arising

a. Coach station signage

At the previous UEG meeting the Group had advised that action was in hand to complete the work by the end of March. It was subsequently reported to the April STACC that this work would be completed by the end of May. The AMT advised that the work would now be completed by the end of June. The delay had been caused by a longer than expected lead in time in the provision of

electronics. Members regretted the delay which had resulted in the coach station lacking in any proper signage for a considerable period of time

b. All other outstanding matters recorded in the Minutes of the previous meeting had been itemised and considered elsewhere on the agenda.

12. Working Groups: Reports of meetings

The Chairmen of the UEG and EIG Working Groups reported on significant issues in the work of their Groups over the past year.

User Experience Group

There had been no meetings of the Group since the April STACC meeting.

The Group's work had ranged over a wide range of issues. These included:-

- immigration issues where the Group continued to have a very good relationship with Border Force;
- on rail services. the Group would need to consider how best services might be developed to help manage the airport's growth in passengers. There was also the question of a second rail tunnel and whether the lack of another tunnel was a constraint on capacity and journey times. The Group would be receiving a presentation on these issues at its next meeting. The Group might also wish to consider contacting an expert rail consultant who assisted the Stansted Airport Transport Forum to review options.
- Bus services needed to be demand responsive with a view to providing late night or a 24 hour service. There was a particular need to address the need for adequate bus provision for the area north east of the airport. It was noted that the airport levied a charge on every car parking at the airport. the revenue accruing from this levy could be used to support local use services. The AMT pointed out that the airport did support local bus services and assist in vehicle refurbishment. The airport also operated a subsidised travel scheme for staff. This had seen an increase in the number of staff using public transport to access the airport.
- There was also a need to consider greater use of electric cars. The next meeting of EIG would receive a presentation on this issue.

More generally it was understood that the Stansted Airport Transport Forum was seeking to raise its profile and have greater public visibility. This raised the question as to whether STACC might wish to consider its public profile and whether any action was needed.

In conclusion Members expressed their serious concern that there had been no consultation with UEG on STAL's decision to close the terminal for part of the night. This was an issue that the airport should have consulted the Group in advance of action being taken. The AMT apologised for the lack of consultation and advised that this would not happen again. Members stressed the need for the airport to have early engagement with the Committee and its Working Groups upstream of decisions being taken.

Environmental Issues Group

The Committee **RECEIVED** and **APPROVED** the Notes of the Group's meeting held on 23 May 2018.

During the year the work of the Group had covered both noise and other environmental issues. The Group had received presentations on water, waste, were and electricity. These had provided a useful insight into the airport's environmental activities.

The Group had continued its work on PBN routes. The trial routes had now been established as permanent. After an overlong delay, Ryanair were now operating PBN routes. It had now proved possible to reduce the swathe to 500m from 1.5 and compliance rates were now 90% with the majority of aircraft flying down the centreline

The Group were liaising with the AMT over the revision of the airport's Noise Action Plan. The Group would have sight of the draft before it was published for consultation.

There had been a joint EIG/UEG meeting to consider surface access implications of the airport's planning application. There were a number of key issues that needed to be considered. The meeting considered that there needed to be a strategic view of developments across the wider region. For example there were number of new substantial housing developments planned. These would all impact on surface access provision across the region. It also recognised that the airport provided a key transport interchange for local residents - many of whom used the airport station to commute into London and elsewhere.

13. Land Compensation

As promised at the April STACC, the Airport Management Team provided a detailed presentation on the land compensation issue (copy of slides attached). This covered the background to the issue, the position on previous and unresolved claims. It remained the airport's aim to resolve the issue locally without the need for legal action. They had sought to keep all parties fully informed including issuing a revised Guide to Residents and seeking to contact all claimants. In a number of cases, the airport were awaiting responses from agents. Members found the airport's presentation to be very informative and comprehensive but urged the airport to continue to seek an early resolution to the issue.

14. Airport Management Matters

The Committee **RECEIVED** the report of the Chief Executive. The following key issues emerged:-

- Passengers numbers continued to grow, registering a 10% year on year growth
- Uttlesford District had requested further information on the airport's planning application. The SSE advised that they were still awaiting a definitive response from Government as to whether their request that the planning application should be determined by the Secretary of State not locally by UDC.
- There had been two significant service disruptions one caused by a lightning strike and the other by baggage delays following thunderstorms in Europe. The latter had raised some issues for the baggage handlers. As result there had been meetings with Swissport to learn lessons and plan for the future. Members commented that there had been issues about advising passengers of the current situation and suggested that the airport might want to review its communication policy. there might also be a need for the airport to consider whether they had sufficient foreign language support.
- In terms of new routes June had seen the launch of the Emirates Dubai service. Action was also in hand to develop services to other long haul destinations including China and India.
- As advised under agenda item 12, the Committee were very disappointed about the lack of consultation before the night time closure of the terminal was implemented. The AMT advised that they had taken action to inform passengers of the closure. There was a 24 hour coach service. There were cheap local hotel options. Members considered that the the general profile of the average low cost passenger was that they did not have the financial resource to cover the additional cost of accommodation. It was not the airport's intention to eject passengers from the terminal. They would be seeking to move passengers away from the departures areas where there were potential security issues into the arrivals area.
- On Express Set Down there was now a dual system in operation to assist traffic flow. When there were severe congestion issues, barriers would be raised to assist flows. It was noted that the mid stay car park provided a free one hour option.
- On mode share, it was noted that rail had now risen to above 30%. Rail travel had risen under MAG ownership of the airport. It would be a major chal-

lenge to maintain a high PTR rate especially rail as the airport sought to expand. Capacity and reliance were likely to be key issues. It was noted that since different operators now provide rail and coach services, Competition had now increased with the rail company offering very competitive fares

15. UKACCS Conference

The Committee **RECEIVED** a short oral report of the meeting held in Heathrow on 6/7 June. The main issues to emerge were as follows:

The CAA and the Department of Transport were seeking to involve airport consultative committees in the new airspace modernisation change process and had sought views of committees. The Secretary and Technical Adviser would be preparing a draft response to the Department for consideration by the Committee. The DfT gave an update on aviation policy. The meeting was advised that the CAA's assessment of airports' PRM performance would be published in July. The lack of new planning policy guidance was bemoaned and the Government was urged to address the issue without further delay. The meeting also received an informative presentation from Sustainable Aviation on the work of the body. It was suggested that Sustainable Aviation might be asked to make a presentation to a future STACC meeting.

16. Any other business

- a. It was **AGREED** that the Committee should hold an away day focussing on future strategy.
- b. Details of meeting dates for 2019 would be circulated shortly.
- c. The Chairman advised that Chris Wiggan would be leaving his post as Head of External Affairs at the airport in September. The Chairman expressed the Committee's appreciation of the assistance provided over the past seven years.

17. Date of next meeting

The Committee **CONFIRMED** October 3rd 2018 as the date of the next meeting.