

# **STANSTED AIRPORT CONSULTATIVE COMMITTEE**

## **CORPORATE AFFAIRS GROUP**

### **DRAFT STACC BUDGET 2018/2019**

#### **Report by the Chairman**

Under the provisions of the OFA, draft Budget proposals should be considered first by CAG before being noted by STAL prior to its eventual consideration at each Annual Meeting. However it was agreed by Members that the 2018/19 budget would be considered by e-mail rather than hold a one item only meeting for the purpose.

#### **Notes on expenditure in 2017/2018**

1. The overall Budget was £44991.98 including an uplift of 1.9% to reflect the MAG salary increase to senior staff in August. There will be a similar review in August 2018. It should be noted that the budget uplift will apply only to the fees paid to the Chairman and Secretary and Technical Adviser and to the honoraria paid to the Sub Group Chairmen.
2. As agreed at last year's Annual Meeting, funding for research projects would only be released once terms of reference for projects had been established. During the year EIG had sought to develop a project designed to benchmark the airport's environmental performance against comparable airports and facilities. Despite discussions with possible consultants, it did not prove possible to make progress on a project.
3. UEG had planned to develop a project to assist in its work helping STAL to develop its Customer Service Strategy. In the event development of the strategy was delayed and this hindered the identification of a suitable project. As part of the Group's benchmarking work, a group of UEG members attended a meeting of the Manchester Airport Consultative Committee (MACC) and had helpful discussions with their MACC opposite numbers.
4. The Chairman and the Secretary/ Technical Adviser represented STACC at the Annual Meeting of UK Airport Consultative Committees held in June at

Heathrow. The Secretary and Technical Adviser also attended a number of Government and other aviation related events in London. (These events were at no cost through the use of his concessionary travel pass).

5. The Committee organised an AwayDay in August 2017. As the AwayDay was held at the airport's Aerozone facility, this was at no cost to the Committee's budget.

6. The appointment of a new STACC Chairman resulted in some exceptional costs arising from a number of introductory visits to meet stakeholders. No provision had been made in the budget for these extra costs nor that the Chairman had to travel from Kent to the airport whereas the previous Chairman lived more locally.

7. All other costs incurred during the year were broadly in line with previous indications. The net result is that it is currently estimated that there will be small overspend of £162.51

### **Proposed 2018/19 Budget**

8. The attached draft Annual Budget sets out actual and expected expenditure in 2017/18 together with details for proposed STACC expenditure in 2018/19.

9. There is a notional allocation of £10k for both EIG and UEG research. However as applied for 2017/18, funding for projects will not be released by STAL until terms of reference for projects are determined.

**RECOMMENDATION** - STACC members are invited to approve the draft 2018/19 Budget as set out in Table 1 of the draft CAG report for approval by the full Committee of STACC at its Annual Meeting.

**Shena Winning**

**Chairman**

**Corporate Affairs Group**

**June 2018**